

ST. ANN'S DEGREE COLLEGE FOR WOMEN

MALLAPUR, HYDERABAD - 500 076

(AFFILIATED TO OSMANIA UNIVERSITY)

(A Unit of Sisters of St. Ann of Providence, Central Province)

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Estd : 1998



PROSPECTUS

ST. ANN OUR PATRONESS



PRAYER TO DIVINE PROVIDENCE

Providence did provide
Providence can provide
Providence will provide
Merciful and Provident God
Hear our Prayer and grant our petitions

ST. ANN'S DEGREE COLLEGE FOR WOMEN

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(AFFILIATED TO OSMANIA UNIVERSITY)

ESTABLISHED IN THE YEAR 1998

(A unit of Sisters of St. Ann of Providence, Central Province)

Ph. No. : 040 2717 0257, 9492 030 961

ABOUT THE COLLEGE :

1. St.Ann's Degree College for Women is a minority institution established by the Sisters of St.Ann of Providence, a religious society in the Catholic Church. The society runs a number of schools and colleges in Telangana and has a record of over a hundred years of service in the educational field all over India.
2. The College, located on a sprawling nine acre land with lots of greenery, a little away from the buzzing world, provides a serene atmosphere for imparting quality education.
3. St.Ann's Degree College aims at providing an all-round integral education with special emphasis on the Gospel values of TRUTH, LOVE and JUSTICE.
4. As a minority institution, it reserves for itself its inherent and constitutional rights, [Art, 30 (1)] with regard to the management and administration; it is meant primarily for Catholics, but admits students without discrimination of caste, language or creed. As a Christian Institution, the college has special responsibility for the education of Christian youth.

VISION :

The college is committed to providing value-based, skill-oriented management-education to women, that transforms and empowers them into competent personalities, socially responsible, morally upright and emotionally balanced.

MISSION :

- ★ Continuous innovation, initiation, modernization and development are the basic fundamentals of our educational system.
- ★ To empower women professionally and technically, moulding them into capable persons who are committed to their personal and professional endeavors and who have the vision, courage and dedication to initiate and manage change.
- ★ To reach out to the less privileged ones through professional education and put them on a par with others; convert their hopes into reality.
- ★ Ensure all-round development of students' personalities and professional skills to enhance their employability.
- ★ Dedicated to being instruments of Providence and signs of Hope to the hopeless and downtrodden through its educative mission, fostering the integral growth of persons.

COURSES OFFERED :

B.Com Computers

B.Com General

B.Sc. Mathematics, Statistics and Computer Science (MSCs)

B.Sc. Mathematics, Electronics and Computer Science (MECs)

SYLLABUS : As per Osmania University

Part I : English and Second Language (Hindi, Telugu & Sanskrit)

Part II : Optional subjects and Electives

ELIGIBILITY :

For Admission to first year Bachelor's Degree Course, the applicant should have passed the two-year Intermediate Examination conducted by the BIE in Telangana and A.P. or the CBSE or an Examination recognized and considered equivalent by the Osmania University.

RULES OF ADMISSION :

1. The candidate shall fill in the application forms in her own hand writing.
2. Separate application forms should be submitted for each course.
3. The forms duly filled and completed should be submitted at the college office. Admissions will be in accordance with rules and regulation of the Osmania University.
4. Candidates should submit the application forms along with the photo copies of the following certificates.
 - a. Memorandum of marks obtained in the qualifying examination.
 - b. Transfer Certificate from the institution where candidate last studied.
 - c. Bonafide certificate from the Principal of the Institution where last studied.
 - d. Caste and Income certificate in case of SC/ST/BC Candidates.
 - e. Baptism Certificate for Catholic Students.
 - f. Migration Certificate for the students coming from other States / Boards.
5. At the time of admission the candidate should submit the Original Certificates mentioned above along with seven recent passport size photographs.
6. The college is a Christian Minority institution, established and administered by the Religious minority Sisters of ST.ANN. As such, for admissions to the above courses, the minority candidates will receive preference. The rest of the admissions will be based on merit at the qualifying exams.
7. Provisionally selected candidates will be called for an interview indicating the date and time. The candidates shall

appear for the interview along with original certificates required for admission. They should be accompanied by their parents / guardians.

8. The candidate is deemed to have been admitted only when she has paid all the prescribed fees within the time specified.
9. The college reserves the right to cancel the admission of a candidate at any stage if it is detected that the admission is against the rules and regulations of the university.
10. Fees once paid by the candidate will not be refunded under any circumstances.
11. Optional Subjects and Second Languages once selected cannot be changed after the closing date for admission.
12. Change of course is permissible only when the seats are vacant and Rs.200/-will be charged in addition to the fee.

DISCIPLINE :

1. The daily working hours of the college are from 9.30 a.m.to 3.15 p.m.
2. Attendance at the morning assembly at 9.30 a.m. is compulsory for the students and the staff.
3. Strict regularity, obedience, courtesy in speech and conduct, respect for elders, cleanliness in dress and person are expected of every student. Irregular attendance, unsatisfactory application to studies, disobedience and objectionable conduct in and out of the college will justify dismissal from the college.
4. No leave of absence is granted to the student except for serious reasons and on previous written application from the parents or guardians. In case a student absents herself due to illness, she must bring a note from her parents or guardians certifying to the fact, in the leave letter, when she returns to the college.

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5. Absence without leave is liable to be punished with a fine. If the absence is prolonged for more than six days, the name of the student will be struck off the rolls.
 6. Students who have been absent from the college or who come late, will not be admitted to the classes, without the Principal's permission.
 7.
 - a) No student will be permitted to leave the college during the working hours without the permission of the Principal and a gate pass is to be shown to the Security at the gate.
 - b) No student who fails to put in a minimum of 85% of attendance will be permitted to appear for the Public Examination at the end of the academic year.
 8. Students are not expected to take part in any political activities.
 9. Every student should look after her belongings. The College cannot take the responsibility for articles that are lost. Any damage to the college property will have to be made good.
 10. Students are strictly forbidden to scribble on the desks and benches, on the walls etc.
 11. The Principal's sanction is required:
 - a. To make a collection for any purpose whatsoever.
 - b. To arrange for a meeting, party, picnic etc.
 - c. To arrange for private tuition by lecturers of the college.
 - d. For any student to join a sports meet or play in a tournament outside the college.

TESTS AND EXAMINATIONS :

In order to inculcate the habit of regular study in the students and to assess their progress, the college conducts different cycles of weekly tests in addition to the terminal examinations. The

performance of the students in the tests and examinations along with their attendance, is communicated to the parents through evaluation reports. These reports have to be returned to the college duly signed by the parents.

FOR PARENTS :

1. The parents can meet the Principal between 10.00 a.m. to 11.00 a.m. on working days or by prior appointment.
2. Parents are requested to do their part in enforcing regularity and discipline. Students who put in less than 85% of attendance will not be given the Hall Ticket nor will they be permitted to appear for the Public Examination.
3. Parents are requested to go through the evaluation reports when sent to them for their signature and take remedial measures, if needed. The evaluation reports are issued at the end of each series of weekly tests and terminal examinations.
4. Parents and guardians should bring any complaints they may have to the Principal and not to the staff directly.
5. It is strictly forbidden for parents or guardians to enter the staff rooms.
6. The staff and students are strictly forbidden to receive visitors during class hours.
7. Parents, guardians and others may not meet the students or interview the staff in the college premises without the permission of the Principal.
8. Parents are requested to ensure that the college fees are paid at the beginning of each term without fail.
9. As parental co-operation is indispensable for the proper education of their children, parents are requested to keep in touch with the college authorities about the progress and conduct of their children.

LIBRARY AND READING ROOM :

The college has an exhaustive library with a multidisciplinary collection of over 3800 books, to enable students in their quest for learning. The college also subscribes to a good number of journals and magazines

Absolute silence is to be maintained in the library-cum-reading room. Students are not permitted to take the reference books, magazines and periodicals outside the library. Books will be issued by the librarian only on the production of the identity cards signed by the Principal. Students will be fined for failure to return the books within the stipulated time and for mutilating the books, magazines and periodicals. If a student loses a book taken from the college library, she will have to either replace the book or pay the cost of it.

CO-CURRICULAR ACTIVITIES :

The college organizes a number of activities to bring out and enhance the hidden talents and resources of the students. The activities are: Essay Writing, Elocution, Debate, Symposium, Dance, Singing, Admac, Quiz etc. Every student should take part in any of the above mentioned activities.

CELEBRATIONS :

St. Ann's Feast, National festivals, Christmas, Women's Day etc are celebrated in the college with great festivity and enthusiasm.

PERSONALITY DEVELOPMENT PROGRAMMES :

The College provides a conducive environment that encourages continuous learning and provides exposure to new ideas by inviting eminent personalities from academia and industry. Seminars and retreats are conducted for spiritual and human growth of the students.

DRESS CODE :

Students should adhere to the dress code of the College. Dress paves the way for others to understand one's personality. The students are strictly instructed not to wear tight jeans, transparent dresses and tight T-Shirts. They should wear only neat and modest dress viz. Salwar Kameez.

CELL PHONE :

The Government of Telangana has banned the use of cell phones in the college campus and hence the students are warned not to use cell phones in the college campus. If found using, the cell phones and cell phones enabled cameras will be confiscated and a heavy fine will be imposed.

FEE PARTICULARS :

This college does not receive any aid from the Government nor from any other agencies. Hence it charges fees from the students, taking into consideration the high salaries of qualified and experienced lecturers, the number of programmes arranged for the benefit of the students and the upkeep of the college campus.

First Year Fee Particulars :

- ◆ First Installment should be paid at the time of admission.
- ◆ Second Installment should be paid before 15th November.

Second & Third Year Fee Particulars :

- ◆ First Installment should be paid before 15th July.
- ◆ Second Installment should be paid before 15th November.

Fees once paid will not be refunded. The students who discontinue their studies will not be given a T.C. unless the entire fee of the year is paid.

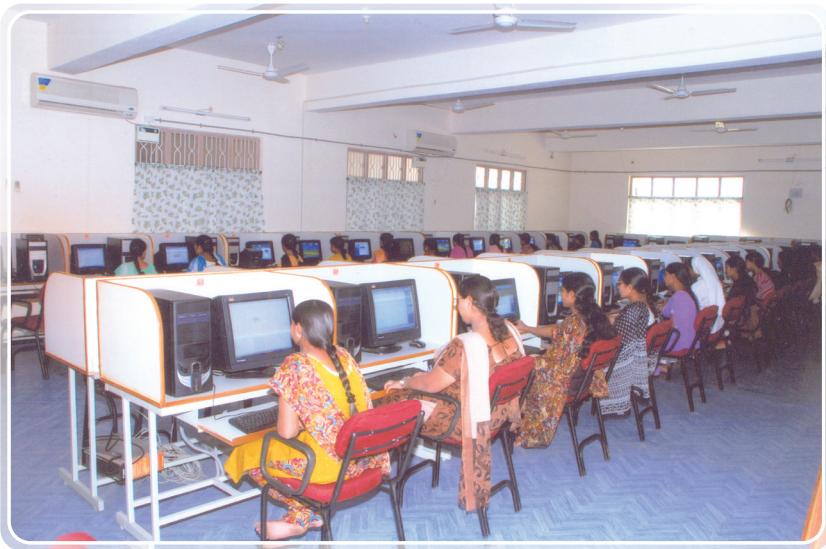
GUEST LECTURE



TALENT SHOW



COMPUTER LAB



INFORMATION CENTRE

